

**Arizona Trail Association  
Board Member Position Responsibilities**

The mission of the Arizona Trail Association (ATA) is to protect, maintain, enhance, promote and sustain the Arizona National Scenic Trail as a unique encounter with the land. The Board of Directors sets policy, raises funds, provides oversight to all programs and finances, and performs community outreach to support the organization and its mission.

The specific duties of \_\_\_\_\_ as a duly elected member of the Board with a term from \_\_\_\_\_ to \_\_\_\_\_ are as follows:

- Maintain your membership in the ATA through timely annual renewal.
- Attend all Board and Annual meetings. There are generally four meetings per year, with special meetings occasionally called by the President. It is expected that you will make every effort to attend the meetings which are held in different communities throughout Arizona. If you cannot attend, you are to notify the President in a timely manner. If you miss two of the four meetings in any year, you may be asked to resign. Attendance by telephone or online, when possible, is acceptable attendance but not equivalent to being present.
- Serve as an active member of at least one committee.
- Contribute to the financial health of the ATA by either donating a minimum of \$500 annually, or raising an equal amount from another source. This could include active planning of a fundraising event, or successful recruitment of a corporate or individual donation.
- Commit your talents in one or more of the following skill areas to the success of the organization. Skill areas include \_\_\_\_\_.
- Treat other Board members and staff with respect; represent the AZT in a positive manner; and bring your best thinking to ATA issues.

Board skill areas:

- Corporate support/fundraising
- Financial/accounting/audit
- Community outreach/media relations
- Legal
- Land management
- Government/political relations
- Trail design/construction

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Board Member signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board President signature

\_\_\_\_\_  
Date